

## **Environmental Policy**

Policy ref	EP
Policy version	1.3
Review date:	Dec 21
Next review:	Dec 23



We aim to consider the impact of our work on the environment and take steps to limit this impact where we can.

## The Country Trust will:

- . Promote responsibility for the environment within the organisation and communicate and implement the policy at all levels within the workforce, including staff, volunteers and trustees.
- . Reduce the use of energy, water and other resources in our offices; all electronic equipment will be turned off when not in use, however where equipment needs to be left on it will be on low power mode; recycled and recyclable materials such as paper and cups will be used wherever possible.
- . Minimise waste by reduction, re-use and recycling methods; printing and photocopying to be reduced to only those items necessary and we will use paper saving ideas such as double-sided printing and sharing documents electronically. Where appropriate, all materials which can be recycled such as plastic cups, paper and printer cartridges will be so.
- . Promote the use of car sharing, multi-purpose journeys and public transport amongst staff where this is feasible.
- . Comply with relevant environmental legislation/regulation.
- . Ensure that all policies and services are developed in a way that is complementary to this policy; including all existing and future schemes.
- . Not prioritise funding needs ahead of compliance of the environmental policy.
- . Maximise our use of local suppliers, where possible; to reduce the impact of our work in terms of carbon footprint.
- . Identify and share appropriate advice and information for all staff and volunteers, and encourage them to develop new ideas and initiatives, in terms of environmental protection and sustainable development.
- . Promote and encourage involvement in local environmental initiative/schemes.

This policy is to be made available to all staff and volunteers via the Intranet and internet. This policy has been agreed by the Board of Trustees and will be reviewed every two years to ensure its relevance and effectiveness. All staff and volunteers will be made aware of any changes and developments to the policy.

Overall responsibility for the policy lies with the CEO, however all staff, volunteers and trustees are also held responsible for the implementation of policy.

Signed on behalf of the Trustees of The Country Trust

Steve Bell, Chair of Trustees Dated: 4<sup>th</sup> February 2022